

Shareholders,

Please remember that **any** structural change being made to your unit, must be submitted to me before work can begin so that I can submit it to the board for approval.

Anything that requires a Town of Palm Beach permit must receive Board approval as the town requires an approval letter from Palm Worth to issue the permit.

At the January 16, 2023 Board meeting, the Board voted to adopt the attached Palm Worth application process.

Therefore, before any work can be done to your unit, you must fill out and submit the PW application, and receive approval from the Board. Please be sure the application is completed in full to avoid delays.

Attached you will find;

- The town of Palm Beach construction hours and regulations
- A list of all repairs that do NOT require a permit
- The Palm Worth application

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Thank you,

Nichole Neal

Property Manager

Palm Worth

Phone: 561-582-5815