

TO: All Shareholders.

30 March 2020

I want to thank all the resident shareholders at Palm Worth who understood and abided by the restrictions the Board laid out as necessary steps to protect the Palm Worth community.

There have been many hours and much work put in by various committees and specifically the Window Committee to be prepared to move forward with maintenance work as well as preventive maintenance of our buildings. Estimates received, reviewed and approved for the replacement of some porch windows and the repair of numerous others will be ready to go this summer when and/if the coronavirus restrictions are lifted.

The concern and evaluation of several areas on the east end of the building, as well as expansion joints and several railings, have been discussed with our engineer. I have signed the necessary paperwork for the engineering evaluation, with a 5 year program and proposal of work, to be ready to implement - again when coronavirus restrictions are lifted. This is in keeping with our important program of preventive maintenance.

All Window and Door replacements along the walkways on the interior of our building have been put on hold. I have had numerous conversations with the appropriate Town building officials and Gary Hower has been working with several window companies on the availability of jalousie windows and doors, etc. with hurricane shutter protection. There has been much interest and concern from shareholders that Palm Worth's period architectural design of Mid-Century Modern and ambience be maintained.

History here at Palm Worth showed what can occur when there is a hodgepodge of window inserts such as the old porch windows that consisted of various inserts of both screened and/or various glass types. I believe the Board will need to have all information and requirements available before a final decision on an approved replacement for doors and walkway windows can be made. In addition, monitoring and approval of all exterior windows will require both Window Committee and Board approval.

Attached to this email is a form with "information" on jalousie maintenance. Included with the info is a response sheet as to the individual shareholders' interest in participating.

As many of our shareholders depart Palm Worth for their northern residences, I want to express my appreciation for all the support and attention given to not only me but the Board during this unprecedented situation.

Thanks,
Juanita Leary
Pres., Palm Worth BOD

JALOUSIE WINDOW AND DOOR REFURBISHING

Rate schedule for standard one bedroom unit;

Dining Room Window (double window \$50 each)	\$100.00
Kitchen Window	\$40.00
Bathroom	\$25.00
Storage/Closet	\$20.00
Entry Door	\$50.00
Total for one Bedroom Unit	\$235.00 *

***Discount:** A \$10 discount will apply when a unit has all of its walkway windows and doors serviced at one time.

Work will include: Masking of inner and outer areas
Cover floors

Removal of loose dirt and grit

Brushing, sanding, buffing of all aluminum as needed

Repeated cleaning to thoroughly clean all metal lubrication of all metal and moving parts

Glass cleaning

Important note: This is NOT a Palm Worth sponsored service. Charles Scott is an independent, self-employed person who has agreed to work directly with Palm Worth OWNERS if they so decide.

What to do next:

If you are interested or have any questions, please contact the Window Committee via email at glhower@zoominternet.net or by phone at 567-203-9600 as soon as possible. Once you are ready to proceed, and all Coronavirus limitations are lifted, the Window Committee will put you in touch with Charles Scott.